

MANUSCRIPT SUBMISSION CHECKLIST

1. Type of Manuscript

- i. Original Research Articles (*article outline should be IMRaD, or Introduction, Method, Result, Discussion, and Conclusion*)
- ii. Review Articles (Systematic Review or Meta-analysis)
- iii. Case Studies/Case Series (*article outline should have Introduction, Case Evaluation/Problem, Outcome/Result, Approach/Solution, and Conclusion*)
- iv. Clinical Trial (*article outline should have Introduction, Method, Result, Discussion, and Conclusion*)

2. Author's and Coauthors' Name and Affiliations

Affiliation and complete postal addresses of affiliated organization all authors (e.g., Affiliation, Name of Department/School/Faculty/Research Group, Name of Affiliated Organization or Name of University/Institution/College, City, State/Province, Country)

3. Corresponding Author

Affiliation and contact details (E-mail address, complete postal addresses of affiliated organization, and telephone number)

4. Important Dates (Date of Receipt, Date of Acceptance, and Date of Publication of manuscript)

5. All Necessary Files have been received.

- i. **Manuscript** (.doc, .docx, .rtf) files (2000 to ~7000 words count)
- ii. **Abstract** (up to 300 to 400 words count). There should not be any in-text citation of reference, Table, or Figure.
- iii. **Keywords** (at least 5 keywords).
- iv. **Figures and their Captions** (all illustrations, flowcharts, graphs, etc. should be considered as Figures; all Figures have been numbered in Arabic numerals in sequential order, all Figures have captions, and all Figures must be cited or must have in-text citations and vice versa; Source of all Figures have been provided) (~7–8 Figures).
- v. **Tables and their Captions** (all Tables have been numbered in Arabic numerals in sequential order, all Tables have the caption, and all Tables should be cited or must have an in-text citation and vice versa; Source of all Figures have been provided) (~7–8 Tables).
- vi. **References** (references have been arranged as per the Author-Number System or the Vancouver style) (at least 10 references and not more than 50 references; also, recent references should be included in the reference list).

6. All References mentioned in the reference list are **cited or have in-text citations** and vice versa. In the reference list, each reference should have the name of the author(s); title of the article; title of the book or journal or online source; year of publication; place of publication and name of publisher in case of book/report, etc.; volume (in case of book and journal); issue (in case of journal); and page number (in case of book and journal); and DOI (Digital Object Identifier).

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9. The manuscript has been '**spell-checked**' and '**grammar-checked**'.

PLAGIARISM CHECKLIST

Plagiarism in the article should be less than **10%**.

PEER REVIEW CHECKLIST

The article should be **accepted** by the **Editorial Board** of the journal for publication.